

# **Glemsford Parish Council Annual Meeting**

## **Minutes of meeting held on Tuesday 10<sup>th</sup> May 2016@ 7.15pm at Glemsford Village Hall**

Present: Cllrs: Brown (chairman), Mallalieu, Southgate, Plumb, Bloomfield & Sewell. CCllr Kemp, DCllr Holt. The clerk.  
5 member of the public.

### **01.05 Appointment of Chairman**

Cllr Brown was nominated by Cllr Southgate, seconded by Cllr Bloomfield. All voted in favour. Cllr Brown accepted the position and signed the declaration of acceptance of office

### **02.05 Appointment of vice-chairman**

Cllr Mallalieu was nominated by Cllr Southgate and seconded by Cllr Bloomfield. All voted in favour. Cllr Mallalieu accepted the position.

### **03.05 Apologies for absence**

None

### **04.05 Declarations of interest/dispensation requests**

Cllr Southgate declared an interest in 13:05

### **05.05 Appointment of members of committees and working groups**

*It was resolved* to keep all councillors on all groups.

### **06.05 Police matters**

None

### **07.05 To adopt minutes of council meeting held on 12<sup>th</sup> April 2016**

*It was resolved* to adopt the minutes

### **08.05 matter arising from the minutes of the last meeting**

None

### **09.05 To receive reports**

**CCllr Kemp** – A full report can be read on the website or viewed at the clerk's office

Congratulations were given to the Chairman and Vice-Chairman on their appointments.

**DCllr Holt** – BDC had recently held their AGM. The chief executive is leaving. Jenny Jenkins will stay in place as leader. Frances Dowsett from Glemsford was given a Community Award for her work with St Nicolas Hospice. There is to be a Parish Liaison meeting on the 7<sup>th</sup> June. A BDC newsletter can be viewed on the website.

**DCllr Plumb** – A Community Infrastructure Levy team is being put together. More guidance is to be made available. Surgeries at the village hall are still being held, at noon on the third Friday of each month. No appointment necessary.

### **10.05 Account for approval**

*It was resolved* to approve accounts

### 11.05 Public question time

There were no questions. However, a Glemsford Angels Award was made to Cllr Anne Mallalieu for all her hard work with many clubs and organisations in the village.

### 12.05 Planning

#### **New applications:**

#### **B/16/00404 – 5 Crownfield Rd**

Erection of single storey rear extension (following demolition of existing) and first floor extension over garage

*It was resolved* to recommend refusal – overdevelopment of site and loss of amenity to adjoining neighbours

#### **B/16/00460 – Plot 5 Scossels**

Erection of detached single garage and store shed

*It was resolved* to recommend approval

#### **B/16/00489 – The Lavenders, Churchgate**

Installation of a 14 panel (3.99kw) photo voltaic solar energy system

*It was resolved* to recommend approval

#### **B/16/00315 – 9 Schoolfield**

Construction of new vehicular access

*It was resolved* to recommend approval

#### **B/16/00543 – 99 Egremont St**

To fell 1no leylandii tree

*It was resolved* to recommend approval

#### **B/16/00554 – Park Farm, Churchgate**

Notification under part 16 of the Town and Country Planning (general permitted development) (England) Order 2015 – erection of mast and ancillary equipment

*It was resolved* to recommend refusal - – siting of and appearance of. Also, insufficient investigation into suitable sites (floored research)

#### **B/16/00308 – Carlton, Bells Lane**

Erection of a 1.8m fence to front and side of dwelling

*It was resolved* to recommend refusal – excessive height fence. Not in keeping with conservation area

#### **Granted applications: B/16/00237/FHA/AT – 5 Lion Rd**

Installation of external insulation to front and side walls of property

### 13.05 Report from finance meeting including approval of end of year accounts

#### **Old Man's Field/Allotment site – lease**

An amendment to the lease had been received. The clerk is to check with the solicitors regarding the following matters:

- Check details of using access road – confirm vehicles allowed to access site when building works are complete.
- Enquire if Suffolk County Council are going to adopt road
- The Parish Council cannot fulfil on demand payments for road repairs as detailed in the lease.
- Enquire if farmer is going to use said road to access field.

Subject to the above conditions being answered to the satisfaction of the Parish Council it is to be recommended that payment for the amended lease is made at the sum of £400 plus VAT.( No answers to date).

### **End of year figures 2015-16**

The end of year figures were studied and agreed. A comparison to budget was produced. There was an overspend (compared to precept) of approx £12,200 this was mainly due to village hall repairs, replacement play equipment and an increase in spending on new street lights. The budget is to be monitored closely this coming year. ***It was resolved*** to approve the end of year accounts.

### **New heating/lighting/ceiling – village hall**

Quotes were studied and discussed as they varied greatly. It was agreed to ask separate parties to work together to complete these works. Jayden Electrical is to be asked to complete the electrical installation as Dave Hammond is familiar with the layout and issues at the village hall. Thermalair Ltd are to be asked to complete the air conditioning/heating and ceiling. The clerk will contact both parties to see if this scenario is acceptable. The combined current cost is in the region of £15,000 plus VAT, however this may be subject to change when parties concerned have liaised. There are currently sufficient un-earmarked reserves to cover this cost. ***It was resolved*** to go ahead with the quotes totalling £15215.58. Also other works, with regards cupboards, two additional dimmable lights and removal of old extractor fans.

### **14.05 Annual return accounting and annual governance statements – confirmation of *It was resolved* to agree these**

### **15.05 Application for Tesco funding for recreational project – possibility of Cllr Mallalieu is to look into this further.**

### **16.05 Discussion on siting of communications mast (Shared Access) – possibility of *It was resolved* to move forward to next step of getting survey done**

### **17.05 Play days, summer holidays – free use of hall *It was resolved* to allow this**

### **18.05 Craft afternoon 31<sup>st</sup> May – free use of village hall *It was resolved* to allow this**

### **19.05 Dog fouling stickers - purchase of *It was resolved* to order 100 stickers @ £0.20p each**

### **20.05 Correspondence None**

### **21.05 Date of next meeting 14<sup>th</sup> June 2016**

Meeting finished @ 8.15pm