

# Glensford Parish Council Meeting

## Minutes of meeting held on Tuesday 14<sup>th</sup> January 2014 @ 7.15 at Glensford Village Hall

Present: Cllrs: Brown (chairman), Mallalieu, Plumb, Young, Southgate & Sewell. 10 members of the public, Parish Clerk.

### 01.01 Chairman's announcements

The Chairman wished all a Happy New Year. The Clerk was congratulated on passing CiLCA (Certificate in Local Council Administration). Congratulations were also conveyed to Cllr Southgate on receiving an Angels' award. Paul Gant from Suffolk County Council is to visit the village on Monday 27<sup>th</sup> January and assess road conditions with the clerk and councillors. A cemetery report is to be read under item 07.01.

### 02.01 Apologies for absence

Cllr Bloomfield. PCSO Siobhan Hemmet

### 03.01 Declarations of interest/dispensation requests

None

### 04.01 Police Matters

A letter was read from PCSO Hannah Partington. Due to changes she will no longer be covering Glensford. The new officer is PCSO Siobhan Hemmet. 7 crimes were reported compared to 15 in the same period last year. A full report can be read on the website or at the clerk's office.

### 05.01 To adopt minutes of Council meeting on the 10<sup>th</sup> December 2013

*It was resolved* to adopt the minutes of the meeting held on the 10<sup>th</sup> December 2013.

### 06.01 Matters arising from minutes of the last meeting

None

### 07.01 To receive reports

**Cllr Kemp** - A small amount of funding is still available from the Locality and Highways budgets. Flooding issues in the village are being looked into. A full report can be viewed on the website or at the clerk's office.

**DClr Thake** - Two new constitutions will be discussed at a meeting on the 20<sup>th</sup> January. It is hoped this will enable a final draft to be drawn up. There still appears to be minor issues between the two councils. Planning is still struggling with lack of officers a particular problem. The Core Strategy, after consideration by the main inspector has been accepted, it has passed all examinations and has been proved sound. DClr Thake will advise when this will be available to view.

**DClr Young** - It was resolved at the last meeting of the strategy committee that the gypsy and traveller accommodation assessment be approved. A copy of the Tenant's News & Views is available to view at the clerk's office.

**Cemetery working group report** (held 6<sup>th</sup> January 2014)- It appears we are not fulfilling our obligations regarding the safety of headstones in the cemetery. Rules and regulations dictate that these should be checked on a regular basis. It was agreed that the clerk with the help of councillors Brown and Southgate will assess all headstones for possible movement. The recorded owner of the unsafe grave will be contacted. Should this not be possible the headstone will have to be laid down.

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Concerns were also raised with regards non-compliant objects/shrubs etc being placed on graves. It was agreed to position a further copy of the cemetery rules and regulations at the entrance to the cemetery near the hedge. A further assessment of this problem will be undertaken after Easter.

(As at the date of this meeting approx. 50% of the cemetery has been assessed and 13 headstones have been found unsafe)

### **08.01 Accounts for approval**

*It was resolved* to make payments.

### **09.01 Public question time**

Concerns were raised regarding the flooding at the church. It was explained that this is under investigation.

Mr Ford stated no formal paperwork had been received regarding the re-designation of the land for allotments. Rev Prigg is in the process of dealing with this.

### **10.01 Allotments – additional funding for set up**

*It was resolved* to allocate £200 to finalise purchases to get the allotments ‘up and running’. £1000 has kindly been donated from Cllr Kemp’s Locality budget.

### **11.01 – Allotments – registration of land**

The land for the allotments is not registered. This needs to be done by the United Charities. After investigation with solicitors it is hoped this can be done on a no-fee cost basis.

*It was resolved* to spend £700 (plus administration costs) on a 25yr lease for the allotments.

### **12.01 Cemetery – registration of land**

*It was resolved* to register the land at the cemetery together with the small cemetery at the top of Hunts Hill. Together with the registration of the land for the village hall and playing field (previously agreed) costs are to be in the region of £1000.

### **13.01 Village Hall refurbishment plan – feedback, funding and the way forward.**

A revised plan for the village hall was produced to include an extension to the side of the hall, which would incorporate a new kitchen and meeting room. Moving the clerk’s office and refurbishment of the remainder of the hall was also included. *It was resolved* that Cllr Plumb would make enquires about cost and Cllr Mallalieu would look into funding.

### **14.01 2<sup>nd</sup> Glemsford Brownies – consideration for funding.**

*It was resolved* to donate £150 to the Brownies to help with transportation costs to the ‘Big Brownie Birthday’ (100yrs)

### **15.01 Parish Plan – related actions**

Following on from the Parish Plan *it was resolved* to put together a Village Plan which can be used as a working document to show the way forward for the next five years, detailing ‘aspirations and what we want to see’. It was agreed to put this as an agenda item for next month’s meeting.

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### 16.01 Planning

#### New applications:

##### **B/13/01238/FUL – 2-4 Brook St**

Erection of 27no residential dwellings, together with associated garaging, parking and formation of new vehicular access, following demolition of former office and workshops

**It was resolved** to recommend for rejection under policy no CN01. Upon checking the plans concerns have been raised regarding the finished height of the 2.5 storey developments and the impact on surrounding properties. Request these be reduced to one plus half or two storey. Also, the Parish Council wish to request that affordable housing be on the site.

##### **B/13/01398/FUL – Hunts Hill Stores**

Change of use of part of first floor to form 2no self-contained 1 bedroomed residential flats. Insertion of new windows to front and side elevation

**It was resolved** to recommend approval (Cllrs Plumb and Sewell abstained from voting)

#### Applications granted:

##### **B/13/01156/FUL/NC – land west of 71 Brook St**

Erection of cart loge following demolition of existing barn

##### **B/13/01274/TPO/DP – Glensford Village Hall**

Re-pollarding 9no lime trees, reduce silver birch trees 11&12 up to 25%, Crown lift roadside silver birch up to 3m

##### **B/13/01279/TCA – Church of St Mary**

Crown lift cherry tree up to 2.5m

##### **B/13/01356/FUL/JD – 15 Hunts Hill**

Erection of extension to existing two-storey dwelling, alterations and subdivision to form two separate dwellings. Alterations to existing vehicular access.

##### **B/13/01378/TCA – Michaelmas House, Bells Lane**

Remove 1no hornbeam, 1no liquidambar and 1no malus tree

Works may be undertaken without recourse to authority

##### **B/13/01279/TCA – Church of St Mary**

Crown lift cherry tree up to 2.5m

Works may be undertaken without recourse to authority

#### Applications refused:

##### **B/13/01212/FUL/AK – Cymbelene, George Lane**

Erection of 1no dwelling

### 17.01 Correspondence

The Church has requested use of the village hall. This is to be an agenda item at next month's meeting.

The landscape Group have been working with BDC enhancing entrances into villages plus removal of tired shrub beds. Any BDC owned land can be nominated for small replanting schemes. Please advise the clerk of any known areas.

**18.01** Date of next meeting 11<sup>th</sup> February 2014

Meeting finished at 9.10pm