

Glemsford Parish Council Meeting

Minutes of meeting held on Tuesday 12th August 2014 @ 7.15 at Glemsford Village Hall

Present: Cllrs: Brown (chairman), Mallalieu, Plumb, Southgate, Young, Bloomfield & Sewell.
6 members of public. Cllr Kemp, Clerk.

01.08 Chairman's announcements

All were welcomed to the meeting. Thanks were conveyed to all who helped run a very successful play week at the village hall, with particular thanks to Anne Mallalieu. There will be a part two meeting for councillors.

02.08 Apologies for absence

DCllr Thake, PCSO Sibohan Hemmet

03.08 Declarations of interest/dispensation requests

None

04.08 Police Matters

The clerk read a report. This can be viewed on the website or at the clerk's office. The clerk is to enquire as to why a crime was not detailed on the report.

05.08 To adopt minutes of Council meeting on the 8th July 2014

It was resolved to adopt the minutes of the meeting held on the 8th July 2014.

06.08 Matters arising from minutes of the last meeting

None

07.08 To receive reports

Cllr Kemp - a full report can be read on the website or at the clerk's office. Personal thanks were given to Cllr Adrian Southgate for all his hard work concerning a derelict piece of land in Kings Rd. Possible closure of the Woodlands Centre was discussed. Residents in Lodge Farm Rd raised concerns about development. There will be no financial penalty regarding upgrading of their road.

DCllr Young – Attended a Suffolk Flood Risk Management meeting. Appropriate officers were advised of three areas in the village of being at risk, Lower Rd at the junctions of Skates Hill and Hobbs Lane, also, Chequers Lane. The Government is giving money to install solar panels on council houses. It is hoped that any excess funds will be used to have this facility installed on village halls. Glemsford PC have registered an interest in this scheme.

08.08 Planning

B/14/00528/LBC – Park Farm, Churchgate

Application for listed building consent – demolition of 3no outbuildings

It was resolved to recommend approval

B/14/00530/FUL – Park Farm, Churchgate

Construction of cart lodge following demolition of 3 outbuildings

It was resolved to recommend approval

B/14/00737/FHA – The Old Post Office, Fair Green

Replacement of door and 2no windows

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It was resolved to recommend approval (Cllr Mallalieu abstained from voting)

B/14/00889/RES – Land north of 29 Fair Green

Submission of details under OPP B/08/00376/OUT – the appearance, layout and scale of the buildings, the means of access thereto and the landscaping of the site for the erection of 2no detached two-storey dwellings

It was resolved to recommend approval

B/14/00744/OUT – 20 Egremont St

Outline – demolition of existing two storey dwelling (in conservation area). Erection of 2no tow storey dwellings and 1no single storey dwelling and improvements to existing vehicular access

It was resolved to recommend refusal – over development of site and access issues

B/14/00907/FHA - Windy Ridge, Orchard Way

Removal of existing polycarbonate conservatory roof and replacement roof to match existing

It was resolved to recommend approval

B/14/00494/FHA – Sluice Cottage, Cutts Lane

Erection of single storey outbuilding for use as studio
(due to time restraints decision already given to recommend approval)

Approved retrospective vote taken

B/14/00700/FHA – 4 Stanway Close

Erection of single storey side conservatory
(due to time restraints decision already given to recommend approval)

Approved retrospective vote taken

Applications granted:

B/14/00706/TCA - Fair Green House, Fair Green

Pruning of 1no pear tree and 1no apple tree. Removal of 1no elder tree and 1no sour cherry tree. Reduce 1no willow tree by 30%. Reduce spread by 2m of 3no sour cherry trees and 1no common beech tree. Works to be completed without recourse to authority

B/14/00716/TCA – 15 Bells Lane

Fell 1no willow and 1no walnut tree
Works to be completed without recourse to authority

B/14/00700/FHA/SS – 4 Stanway Close

Erection of single storey side conservatory

Applications refused:

B/14/00473/AGDW – Lodge Farm Barn, Lodge Farm Rd

Change of use from agricultural building to dwelling houses. Prior approval for the conversion of a barn

B/14/00603/LBC - B/1400602/FHA – Mill Farm, Stanstead

Application for listed building consent
Erection of a two storey front extension

09.08 Public Question time

None

10.08 Accounts for approval

It was resolved to pay accounts

11.08 Poppy wreath – purchase of

It was resolved to purchase a poppy wreath

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12.08 x3 litter bins and x2 dog bins – purchase of

It was resolved to purchase as above

13.08 Donations – criteria

It was resolved to consider local charity donations only. Requests to go before full council

14.08 Finance meeting – report

Budget figures – figure were produced to the end of June. They appear to be in order and on track. There had been an additional cost of professional fees due to historic external audits having to be paid for.

Sudbury Town Council – withdrawal of warden services – unfortunately the services of the community warden are no longer available. *It was resolved* that the services of a handyman be sought for 4hrs per week @ £15ph . They will have to be self-employed, provide insurance and tools for the job.

Play parks – annual checks - *It was resolved* that the annual play park checks are carried out by BDC at a cost of £47 (plus 10% admin charge) per park, plus quarterly checks by The Landscape Group at £50pa per park.

Street lights – next order – Clerk to make contact with SCC to establish which units need replacing next.

Fitness equipment – playing field – The annual maintenance and insurance costs relating to the possible purchase of £6000 worth of outside adult gym equipment for use on the playing field were discussed. The costs are approx. £100pa for maintenance checks and £80pa for insurance.

It was resolved to obtain costings for some equipment.

Village Hall Plan – after the visit from Robert Horn of Community Action Suffolk various ideas were discussed, including the necessity for more storage space which needs to be incorporated into the plan. Cllr Mallalieu brought an outline revised plan to council. This is to be reviewed by all and presented to council at the next finance meeting on Sept 1st. A copy is to be placed on the web-site.

PC Office – rental documentation – It appears no official documentation is in place between the trustees of the village hall and the Parish Council with regards use of space for the clerk’s office.

It was resolved a letter be drawn up. *It was also resolved* that an AGM of the village hall trustees be held every May after the Annual Parish Council Meeting.

Village hall – roof repair – *It was resolved* to have the roof repaired at a cost of £870.

Cemetery –

Hedge cutting – *it was resolved* that the hedge at the cemetery is cut at a cost of £600. This is a very big job and is likely to be completed in stages.

Fireproof safe for documentation – a fireproof safe is required for cemetery documentation. A couple of quotes have been obtained. One @ £350, plus delivery for a second hand unit, however it only has one key (clerk to see if another is obtainable), the second quote is for new unit @ £995 inc delivery. Confirmation is to be sought regarding the availability of an additional key.

Land purchase – discussions are ongoing regarding purchase and associated costs of additional land for the cemetery.

Unsafe headstones – procedure and costs – *it was resolved* to obtain a quote for the burying of unsafe headstones that have remained unclaimed.

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Non-resident charges – *it was resolved* that non-resident burial charges are doubled with immediate effect.

15.08 Woodlands – future of

Much discussion was had regarding the possible closure of the Woodlands Centre. Many concerns were raised. ***It was resolved*** that on behalf of the Parish Council, Cllrs Plumb and Mallalieu and the clerk would construct a letter to Suffolk County Council in support of Woodlands and the Councils disapproval to its possible closure. Also to ask what the Council can do to support this much needed service.

16.08 Correspondence

A hand crafted thank you card had been received from some of the children and parents who attended the play week. A letter from Peter Freer from Mid-Suffolk DC had been received offering help with a neighbourhood plan. It had been agreed previously that a village plan would be put together, not a neighbourhood plan. Mr Freer to be thanked, but services not required

17.08 Date of next meeting – 9th Sept 2014

Meeting finished at 8.55pm

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