

## **Glemsford Parish Council Meeting**

### **Minutes of meeting held on Tuesday 10<sup>th</sup> June 2014 @ 7.15 at Glemsford Village Hall**

Present: Cllrs: Brown (chairman), Mallalieu, Young, Plumb, Southgate, Bloomfield & Sewell.  
6 members of public. Clerk.

#### **01.06 Chairman's announcements**

All were welcomed to the meeting. A part II Meeting is to be held for Councillors. A reminder was given to return DBS forms. Notices are now on individual graves in the cemetery regarding regulations. There is to be an allotment meeting on Sunday 22<sup>nd</sup> June 10am-11.30am for all those interested. Further arrangements are to be made for the extravaganza (fund raiser).

#### **02.06 Apologies for absence**

Cllr Kemp, DCllr Thake

#### **03.06 Declarations of interest/dispensation requests**

None

#### **04.06 Police Matters**

A report was read by PCSO Debbie Rudd. This can be viewed on the website.

#### **05.06 To adopt minutes of Council meeting on the 13<sup>th</sup> May 2014**

*It was resolved* to adopt the minutes of the meeting held on the 13<sup>th</sup> May 2014.

#### **06.06 Matters arising from minutes of the last meeting**

None

#### **07.06 To receive reports**

**DCllr Thake** – in his absence the clerk reported that planning training is going ahead for members at BDC. Anyone wishing to contact DCllr Thake can do so at his home. Tel 01787 281975

**DCllr Young** – A copy of the Queens speech is to be made available to view. There is to be a free funding awareness course on July 9<sup>th</sup> at Thurston. A funding surgery is available via Jo Beaver at BDC/Mid-Suffolk. The council are now responsible for looking into benefit fraud, it is their intention to investigate this in detail. Entry into village of the year is still being looked into.

#### **08.06 Accounts for approval**

*It was resolved* to make payments.

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#### **09.06 Public question time**

None

#### **10.06 Avenue's Group – donation**

*It was resolved* not to make a donation to this organisation

### **11.06 Supplementary Planning Document – response**

It was agreed to hold a meeting to complete the response form on Monday 16<sup>th</sup> June @ 7pm

### **12.06 Community Infrastructure Levy**

It was agreed to hold a meeting to complete the response form on Monday 16<sup>th</sup> June @ 7pm

### **13.06 Allotments – rental charges**

*It was resolved* to charge £35pa for a plot @ 16mx8m and £20pa for a plot 8mx8m

### **14.06 Finance working group meeting – report**

**Insurance review:** a review was carried out of assets listed within the Parish Council insurance policy. Items appear to be in order, with the exception of the war memorial which is not listed. The clerk is to check with the Royal British Legion who owns/insures this.

**War memorial valuation:** If it is decided that the PC is responsible for insurance cover a valuation will need to be carried out. (confirmation had been received that the Parish Council is responsible for insuring the War Memorial) *It was resolved* to obtain a valuation of the War Memorial at an approx. cost of £150.

**Precept/expenditure figures:** These were viewed and agreed. The next precept is to have more detailed headings to enable easier budgeting.

**Review of warden hours:** A meeting is to be arranged with Sudbury Town Council to discuss warden hours. It is hoped they will remain @ 6hrs per week.

(Confirmation had now been received that wardens will attend the village every Friday for 6hrs)

**106 money:** this still remains as allocated funding for the Skate Park and allotments. Cllr Mallalieu is to enquire about increasing funding from the new locality budget scheme.

**Financial regulations:** These were reviewed and amended as necessary. *It was resolved* to adopt the new financial regulations.

**Cemetery land purchase:** Negotiations for acquiring additional land for the cemetery are ongoing. It is possible funding from BDC will be available to help with this purchase.

**Cemetery Ad – Contact magazine:** *Propose to full council* that an advert is placed in the Contact magazine referring to implementation of cemetery rules and regulations (It was confirmed that this was no longer required). Copies of rules and regulations are to be forwarded to funeral directors.

**Street lights order – update and new:** SCC have advised that the new street lights should be in place by late June. It is hoped to place an order for some more replacement lights soon. Budget figures are to be checked. SCC are to be asked if timers are placed on all new lights.

**Village hall plan – drawings:** Cllr Plumb obtained prices for drawings for the village hall. The initial drawing would be £150 plus £350 to complete the job. Cllr Plumb is to obtain confirmation of what will be covered for this charge. Cllr Mallalieu is obtaining a price from Harcourt Powell, it is thought this will be in the region of £1200-£1500.

### **15.06 Robert Horn, Community Action Suffolk – arrange meeting**

It was agreed to arrange a meeting with Robert Horn to discuss ideas for the refurbishment/extension of the village hall.

### **16.06 Library services – donation**

*It was resolved* to donate £1000 for library services.

## 17.06 Planning

**New applications: B/14/00400/FHA – Kingsley, Bells Lane**

Erection of a rear dormer

*It was resolved* to recommend approval

**B/14/00556/TCA – 29 Fair Green**

Felling of 1no Leyland cypress, Ash, Elder and Hawthorn

*It was resolved* to recommend approval

Standing orders were suspended to allow for public discussion

**B/14/00472/FUL – Stephen Walters, Silk Factory, Chequers Lane**

Demolition of existing silk mill complex

*It was resolved* to recommend approval

Standing orders re-instated

**B/14/00633/TCA – Bulmac, Hunts Hill**

Fell 1no walnut tree in rear garden

*It was resolved* to recommend approval

**B/14/00652/TCA – Glemsford CP School, Lion Rd**

Reduce 1no evergreen back to previous pollard points

*It was resolved* to recommend approval

**B/14/0473/AGDW – Lodge Farm Barn, Lodge Farm Rd**

Notification under part 3 of the Town and Country Planning order 2014-  
change of use from agricultural building to dwelling house

*It was resolved* to recommend approval

**Applications granted: B/14/00306/FHA/JD – 7 Kebbles**

Erection of a side conservatory

## 18.06 Correspondence to report

The organisers of Glorious Glemsford have asked the Parish Council if they are interested in taking part in this event to be held on 20<sup>th</sup> & 21<sup>st</sup> September. This is to be an agenda item next month.

**19.06** Date of next meeting 8<sup>th</sup> July 2014

Meeting finished at 8.30pm.