**Glemsford Parish Council Meeting**

**Minutes of the meeting held on Tuesday 14th September 2021 at Glemsford Village Hall**

Present: Cllrs: Plumb (chairman), Southgate, Leopold, Sewell, B Stephens

The clerk.

CCllr Kemp

9 members of the public

**01.09 Parish announcements**

The Women’s International cycle race will be coming through the village on Saturday 9th October.

**02.09 Apologies for absence**

Cllr Cain and DCllr Holt

**03.09 Declarations of interest/dispensation requests**

Cllr Plumb declared an interest in all planning matters due to being a member of the planning committee at BDC.

**04.09 To adopt minutes of council meeting held on the 17th August 2021**

***It was resolved*** to adopt the minutes.

**05.09 Matters arising from the minutes of the last meeting**

Maintenance of the bench at Stanway Close is to be an agenda item next month.

**06.09To receive reports**

**CCllr Kemp report –**

This can be viewed on the website.

**DCllrs report –**

This can be viewed on the website.

Due to the Women’s International cycle race taking part through the village on the 9th October, roads will be closed from approx. 10am-2pm. Parking will be made available at the village hall (and possibly the playing field) to clear cars from the road.

**07.09 Planning:**

**New applications:**

**DC/21/04665 – 15 Bells Lane**

Erection of a detached cart lodge

 ***It was resolved to recommend: no reason to object***

**DC/21/04700 – Tamarind, Hunts Hill**

Conversion of detached garage into home office/studio and erection of a timber framed shed

***It was resolved to recommend: no reason to object***

**DC/21/04262 – 1 New Cut**

Notification of tree works in a conservation area – 1no walnut tree – reduce height by 4m and side branches by 4m to raise the lower branches where necessary after the crown reduction.

***It was resolved to recommend: no reason to object***

**Granted applications:**

**DC/21/04175 – 2 Radford Drive**

Application for tree works subject to a tree preservation order (BT141) – fell 1no ash (double trunk, overhangs the property significantly and could potentially fall. Excessive shading, debris falling and root interference). Crown lift 1no ash overhanging neighbouring gardens/car park area up to 4m and balance crown as required, remove any deadwood/crown clean.

**DC/21/00244/245 – Black Lion, Lion Rd**

Conversion of ground floor to provide 2 letting rooms, erection of single storey rear extension, erection of outbuilding to provide three letting rooms.

**DC/21/04437 – 2 Rectory Close**

Application for works to a tree in a conservation area – pollard 1no field maple to 15ft –Babergh District Council does not wish to object.

**DC/21/04432 – Sluice Cottage, Cutts Lane**

Erection of a single storey side extension and installation of external insulation with brick cladding to part front and side elevations

**DC/21/04025 – 12A Tye Green**

Erection of two storey extension with 2no dormers

**DC/21/04310 – 15 Kings Rd**

Erection of garden room for use as a hair salon

**Refused applications:**

**DC21/03175/03176 – 3 Lower Rd**

Erection of single storey extension (following demolition of existing extension).

**08.09 Public question time**

Thanks were conveyed to the clerk for completing 10yrs of service to the Parish Council, especially at the beginning which was a difficult time.

It was asked if funds had been ring fenced for the maintenance of the skate park. It was explained that no specific funds had been put aside for this project, however, some repairs are scheduled. A risk assessment of the skate park (and other parks) had recently been carried out by Babergh District Council; no major risks were reported.

It was asked if the 50% of the income received from the installation of the mast on the playing field was for the skate park. These funds are held by the Parish Council for the future maintenance of the village hall road and trees and also general village amenities.

It was confirmed that £355.70 fund raised by a village resident is held in the bank account for skate park projects.

S106 funds were enquired about. It was explained that Babergh District Council hold a fund called s106 which is for the provision of recreational facilities. Anyone can apply for funding but the application has to be approved by the Parish and District Councils. The Parish Council has recently applied to erect a fence at the Kings Rd play park. They are also looking to apply for new playpark equipment at the village hall. Cllr Plumb confirmed that he would assist the playing field committee with an application if requested.

It was requested that public question time be moved to nearer the end of the agenda. This will be considered by the Parish Council.

**09.09 Accounts for approval**

***It was resolved*** to agree the accounts:

Payments for authorisation September:

Gardens ARB £960

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| **Charge card** |  |
| Zoom | 14.39 |
| Mutts Butts | 239.50 |
| Kapersky | 34.99 |
| V/h cleaning items | 14.6 |
| Argos - telephone | 24.99 |
|  | 328.47 |

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Village Hall:

No payments

Receipts August:

Hall hire: 505.50

Bank refund 17.02

Cemetery 755.00

**10.09 Reports from working groups**

**Cemetery/Finance**

A new path and hard standing area is required to access the new land at the Cemetery. The existing path also requires a new surface.

Three quotes had been received and these were discussed by the Cemetery working group.

***It was resolved*** that the quote from Wiles is accepted at a total cost of £23,750.00 being £13,642 for the new path from the entrance to the Cemetery down to the new land and up to the gated entrance near the road (a total of 192m2), £5,571 for a hardstanding area near the gate at the top of the new land (a total of 48m2) and £4,537 to overlay 132m2 of existing path.

Funds from a grant and un-earmarked reserves will be used.

**Village Hall**

The Suffolk Association of Local Councils has approved the application to the Public Works Loan Board for the funding to finance the extension to the village hall. This now has to be passed to the PWLB for approval. Initial assessments should be back to the clerk this week.

The architects have asked the tendering contractors for a detailed analysis of costs.

**Neighbourhood Plan**

The design guide is moving forward. It is hoped to have a meeting with the consultant in the near future.

**Playing Field Management Committee**

The regeneration works to the playing field are completed as far as is possible. It is hoped to complete the picnic area soon. Lack of volunteers has delayed the project.

**Climate Emergency (Greening Glemsford)**

Babergh District Council has confirmed that the trees to be planted to the rear of the village hall will be available late winter. It is hoped to find another site to plant.

Contact is being made with Rev Prigg regarding further Churchyard projects.

**New Village Hall play park**

Cllr Stephens reported:

A recent meeting with a play park equipment supplier had been very productive. Future meetings with other suppliers have been arranged.

It is hope to include some equipment for older children.

**11.09 Correspondence to report**

Letters had been received detailing concerns about works to the hedgerows at the playing field. It was felt the works were a wanton act of vandalism with mature hedgerows being destroyed. The legality of the works was questioned as it appeared to be in contravention of the laws pertaining to hedgerows.

A playing field committee member confirmed that the contractor is insistent that the works carried out are legal. DCllr Plumb agreed to consult with the arboreal officer at Babergh District Council.

Cllr Southgate requested a copy of the playing field constitution. This is to be supplied.

Concerns were raised by a playing field committee member about comments on Social media. It was reiterated that the group want to work together with the village to make something nice for all villagers, particularly teenagers.

The playing field AGM is to be held in October. Details to follow.

**12.09 Date of next meeting**  – 12th October 2021 at Glemsford Village Hall

Meeting finished at 8.10pm

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