**Glemsford Parish Council Meeting**

**Minutes of the meeting held on Tuesday 8th June at Glemsford Village Hall**

Present: Cllrs: Plumb (chairman), Southgate, Leopold, Cain, B Stephens & R Stephens

CCllr Kemp. The clerk.

3 members of the public

**01.06 Parish announcements**

Everyone was welcomed back to the village hall and reminded that it is necessary to wear a face mask when not speaking.

A reminder was given that if the public want to speak other than at public question time it is necessary to gain approval from the chairman who can suspend standing orders.

Thanks were given to Richard Kemp for his donation from his locality budget; this was spent on drainage repairs near the Church.

**02.06 Apologies for absence**

DCllr Holt and Cllr Sewell

**03.06 Declarations of interest/dispensation requests**

Cllr Plumb declared an interest in all planning matters due to being a member of the planning committee at BDC.

**04.06 To adopt minutes of council meeting held on 4th May 2021**

***It was resolved*** to adopt the minutes.

**05.06 Matters arising from the minutes of the last meeting**

None

**06.06 To receive reports**

**CCllr Kemp report –**

CCllr Kemp read his report, this can be viewed on the website.

**DCllrs report –**

DCllr Plumb read his report, this can be viewed on the website.

**07.04 Planning:**

**New applications:**

**DC/21/02199 – 3 Pear Tree Close**

Erection of a single storey rear UPVC conservatory

***It was resolved*** to recommend ‘no reason to object’

**DC/21/02508 – North House, Bells Lane**

Erection of boundary fence (following removal of existing)

***It was resolved*** to recommend ‘no reason to object’

**DC/21/02641 – 84 Kings Rd**

Erection of a single storey rear extension

***It was resolved*** to recommend ‘no reason to object’

**DC/21/02683 – 59 Kings Rd**

Erection of two storey side and rear extensions and porch (following demolition of garage)

***It was resolved*** to recommend ‘no reason to object’

**DC/21/02645/47 – 15 Bells Lane**

Listed building consent

Erection of single storey rear extension

***It was resolved*** to recommend ‘no reason to object’

**DC/21/00754 – GCB Factory and premises, Lower Rd**

**Re-consultation: further supporting information (the proposals have not changed)**

Part demolition and replacement of existing logistics space, new construction of a biomass boiler building and bridge link, alterations to existing logistics building to accommodate a new chocolate production facility, construction of a new waste water treatment building, new gatehouse and 2no weighbridge offices and other associated works.

***It was resolved*** to recommend ‘no reason to object’

**DC/21/02914 – The Bake House, Egremont St**

Erection of a single storey extension (following demolition of existing

conservatory) and associated works as per schedule of works)

***It was resolved*** to recommend ‘no reason to object’

**DC/21/02445 – 6 Brook St**

Notification of works to trees in a conservation area – T1 (lomboray poplar) – fell

***It was resolved*** to recommend ‘no reason to object’

**Granted applications:**

**DC/21/01155 – 28 Tye Green**

Replacement of 2no front windows and 1no side window and front door

**DC/21/01174 – Little Chequers, 8 Chequers Lane**

Application for listed building consent – alteration to first floor window

**DC/21/01804 – 69 Egremont St**

Erection of a single storey rear extension and fenestration works (following demolition of existing extension)

**DC/21/01561 – 64 Tye Green**

Erection of a boundary wall, fencing and gates and creation of new access. Insertion of new door and windows to front elevation and removal of chimney.

**DC/21/01834 – Land adjoining 6 Spring Meadow**

Variation of condition – to allow change in proposed design from garage to cartlodge

**DC/21/01913 – Glemsford Village Hall, Tye Green**

Variation of condition – to allow amendment to the entrance lobby extension

**DC/21/02483 – Hideaway, Bells Lane**

Application for works to a tree in a conservation area – fell 1no eucalyptus (BDC does not wish to object)

**DC/21/01877 – 43 Brook St**

Notification of works to tree in conservation area – fell 3no leylandii trees and 1no hawthorn (BDC does not wish to object)

**DC/21/02775 – 17 Brices Way**

Discharge of conditions application for DC/20/01758 – condition 3 (agreement of materials) and condition 8 (construction management). (Details specified have been considered by the Local Planning Authority and are acceptable).

**DC/21/00475 – 3 Lower Rd**

Application for listed building consent – replacement of front door and windows

**Appeal Decision:
App ref: APP/D3505/W/19/3239626 – Brookfield Place, Low St**

Outline planning application for the erection of 2no detached dwellings and associated garages (with access)

Appeal dismissed

**08.06 Public question time**

It was asked if there was to be a tree charter in the new Neighbourhood Plan. Cllr Plumb confirmed a charter is to be included.

**09.06 Accounts for approval**

***It was resolved*** to agree the accounts:

Payments June:

Main:

BDC - litter dog bins emptying DDR 1765.52

Wiles Contractors 7347.6

SALC - audit servs 422.4

KLH Architects 6000

Charge card 309.16

Gardens ARB 960

Village Hall:

Iceni 69.83

T&P Fire 150.00

Jayden Electrical 148.46

Receipts May

Main:

Cemetery 355

Allotment 95

Locality budget 1675.30

Village Hall:

Grant BDC 8000.00

**10.06 Reports from working groups**

**Cemetery**

No report

**Finance**

No report

**Village Hall**

Tenders are out for consideration. However, quoting is proving difficult due to the fluctuating material costs. Once quotes have been received funding can be applied for.

**Neighbourhood Plan**

The design guide has now been received and circulated to councillors and members of the Neighbourhood Plan group. Comments are required within the next 4-6wks.

A meeting is to be arranged with the consultant who is drawing up the plan.

Locality are chasing up other reports.

**Playing Field Management Committee**

No report

**Climate Emergency (Greening Glemsford)**

Lesli Tunbridge read out a report, this can be viewed on the website.

Public Realm at Babergh District Council have asked the Parish Council Greening Glemsford (Climate Emergency) group on which areas they would like to sow wild flower seed. Lesli is to liaise with the Parish Council.

It is hoped to put a link for the Greening Glemsford Facebook page on the Parish Council website. The clerk is to look into this.

Cllr Plumb is to pass on details of the group to other local villages.

**11.06 Re-opening of the Parish Council office – to agree a date**

The office will re-open on Tuesday 29th June. However, this is subject to any changes announced by Government.

**12.06 Internal audit report – to agree**

***It was resolved*** to agree the internal audit report.

**13.06 Annual Governance and Accountability Return – to agree**

***It was resolved*** to agree the AGAR

**14.06 To continue the use of SALC as internal auditors – to agree**

***It was resolved*** to continue using the Suffolk Association of Local Councils for the internal audit.

**15.06 Play park repairs**

Prices for works had not been received. However, it was agreed that once the quote had been received the clerk could use emergency powers for repairs as necessary.

**16.06 Correspondence**

A letter had been received from the Local History Society enquiring about moving the bench at the rear of the village hall. It was agreed for this to remain where it is until the proposed extension is started.

The library enquired about using the green to the front of the library for the summer reading challenge. This was agreed subject to insurance, risk assessments and H&S documents being in place.

Cllr Plumb announced that the August meeting will be held on the 17th August (not the 10th as originally planned).

**17.06 Date of next meeting**  – 13th July 2021 at Glemsford Village Hall

Meeting finished at 7.45pm

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