**Glemsford Parish Council Meeting**

**Minutes of the virtual meeting held on Tuesday 13th April 2021 (via Zoom)**

Present: Cllrs: Plumb (chairman), Southgate, Leopold, Cain, B Stephens, R Stephens & Sewell

The clerk.

1 member of the public

**01.04 Parish announcements**

Due to the legislation allowing the Parish Council to hold virtual meetings coming to an end on the 7th May and face to face meetings not being allowed until the 17th May, it has been agreed (after taking advice) to bring the next Parish Council meeting forward to the 4th May.

**02.04 Apologies for absence**

Richard Kemp and DCllr Holt

**03.04 Declarations of interest/dispensation requests**

Cllr Plumb declared an interest in all planning matters due to being a member of the planning committee at BDC.

**04.04 To adopt minutes of council meeting held on 9th March 2021**

***It was resolved*** to adopt the minutes.

**05.04 Matters arising from the minutes of the last meeting**

None

**06.04 To receive reports**

**CCllr Kemp –**

A full report can be viewed on the website.

**DCllr’s –** no reports

**07.04 Planning:**

**New applications:**

**DC/21/01155 – 28 Tye Green**

Replacement of 2no front windows and 1no side window and front door

***It was resolved*** *to recommend approval*

**DC/21/01561 – 64 Tye Green**

Erection of boundary wall and gates and creation of new access: insertion of new door and windows to front elevation

***It was resolved*** *to recommend approval*

**DC/21/01804 – 69 Egremont St**

Erection of a single storey rear extension and fenestration works (following demolition of existing extension)

***It was resolved*** *to recommend approval*

**DC/21/01834 – Land adjoining 6 Spring Meadow**

Variation of condition – to allow change in proposed design from garage to cart lodge

***It was resolved*** *to recommend approval*

**DC/21/01877 – 43 Brook St**

Tree works in a conservation area – 3no laylandiis and 1no hawthorn – removal

***It was resolved*** *to recommend approval*

**DC/21/01174 – Little Chequers, Chequers Lane**

Application for listed building consent – alteration to first floor window

***It was resolved*** *to recommend approval*

**DC/21/01913 – Glemsford Village Hall**

Variation of condition 2. Allow amendment to entrance lobby

***No comment***

**Granted applications:**

**DC/21/00746 – 34 Park Lane**

Erection of a single storey front extension

**08.04 Public question time**

None

**09.04 Accounts for approval**

***It was resolved*** to agree the accounts:

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| HMRC PAYE | 93.45 |   |
| SCC pensions | 630.91 |   |
| SALC membership | 1021.62 |   |
| BDC - plan app v/hall amendment  | 288 |   |
| BDC - Trade waste collection | 435 | DDR |
| Ideverde - bin bags | 74.83 |   |
| Gardens ARB | 840 |   |
| Glems Un Char-allot rent 2021-22 | 700 |   |
| KLH Architects v/hall | 6000 |   |
| D George - office sups | 41.85 |   |
| Places4People (Neighbour Plan) | 1197 |   |
| Charge card | 269.3 |   |
| Cowlin Plant hire  | 816 |   |

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**10.04 Reports from working groups**

**Cemetery**

It is hoped that work to repair the flooding situation to the front of the church will commence shortly. Suffolk County Council has asked for a fee for a section 50 licence. This is being contested.

**Finance**

No report

**Village Hall**

***It was resolved*** to agree payment of £288 to BDC for full plans submission fee for the village hall extension (Cllr Sewell abstained from voting)

**Neighbourhood Plan**

The design guide, which forms the basis of the first draft of the plan has still not been received from AECON.

**Playing Field Management Committee**

Cllr Plumb attended a meeting. It is hoped to plant trees on the playing field. The possibility of purchasing picnic tables and benches is being looked into. Movable football goal posts have been purchased.

**Climate Emergency (Greening Glemsford)**

***It was resolved*** to allow trees/shrubs supplied by BDC to be planted to the rear of the village hall (next to the car park).

**11.04 Re-opening of the village hall – to agree a date**

It was agreed to re-open the village hall on Monday 17th May, subject to Government guidance. Concerns were raised about the cleaning of the hall in between hirers. All users are to be sent a reminder.

It was asked if the village hall car park could be used for outdoor exercise classes prior to the 17th May. It was agreed not to allow this prior to the opening of the hall.

The village hall working group are to meet prior to the re-opening date to ensure the hall is in order.

Hall users are to be asked not to put advertising on the railings at the village hall on a permanent basis as this is a conservation area. However, these will be allowed on the day the hall is being used by hirers. Hall users will be allowed to use the new notice board when it is installed.

**12.04 Planting of roses – additional expenditure (retrospective vote)**

***It was resolved*** to agree the additional expenditure of £64.63 on roses.

**13.04 Installation of dog and litter bins – to agree cost**

***It was resolved*** to agree the installation of 6 dog and 4 litter bins at a cost of £545.00.

**14.04 Correspondence**

Thanks had been received for the planting of roses at Tye Green.

The Brownies have asked if they can put bunting up for one day to celebrate the Queen’s 95th birthday. This was agreed.

**15.04 Date of next meeting (AGM)** – 4th May 2021

Meeting finished @ 7.40pm

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